

## Orange County Council Merit Badge Day Coordinator Training

Written and approved by the Orange County Council Advancement Committee. Reviewed 2/1/2020.





#### What's the History Behind this Training?

- Started around 2015
- Merit Badge Days run amuck!
  - Units holding 3, 4 sometimes 5 MB Days/year!
- ✿ Guide to Advancement 2015
  - Specific rules about group MB Days



#### What's the History Behind this Training?

- **Council providing guidance:** to have Scouts earn Merit Badges in groups.
  - Quality.
  - Standardization. d,
  - Merit Badge Days are Advancement Activities not fund raisers.
  - Align Merit Badge Day Policy with Group Merit Badge Instruction practices in the Guide to Advancement.

OCBSA Policy Statement

Group Merit Badge Day Instruction

"The question arises as to whether it is permissible

Many subjects may be presented to groups of Scouts without defeating one of the purposes of the Merit Badge plan-working closely with a

qualified adult."

# In the end, the Scout must be reviewed individually by the counselor to ensure completion of the badge's requirements.



#### Expectation

document includes

Policy Statement

POLICY STATEMENT

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7.0.3.2 Group Instruction

Merit Badge Day Certification Process Merri baske var verbinkarbin moves What Will Be Taught in the Certification Courses

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MERIT BADGE DAY OVERVIEW

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Arange County Council

- Synchronization between many policies/processes:
  - **OCBSA Policy & Board statement** GUIDE TO ADVANCEMENT 11 is acceptable and sometimes desirable for merit 115 acceptable-and sometimes desirable-for merit adges to be tought in group settings. This often occurs in adges to be tought in group settings. Frire directed are included and merit bridge minurate frire directed are included.
  - Guide to Advancement
  - National Merit Badge 1 **Group Instruction**

BOY SCOUTS OF AMERICA

Guide Merit Badge Group Instruction Guide A Guide for Units, Districts, and Councils This document is designed to help Scouting volunteers and approved community organizations apply the characteristics of a high-quarky ment backe program when planning any ment baddee event where prove instruction will take place. This document is designed to help Socuting volumbers and approved community organizations apply the characteris A single quarky ment bacige program when planning any ment bacige every where group instruction will take planning A careful reading of section 7 of the Guide to Advancement. No. 33058, will provide further information and will suppr of a high-quality mant bacige program when planning any ment bacige event where group instruction will take place. A careful reading of section 7 of the Gwite to Advancement, No. 35358, will provide further information and will auto-compliance with BSA ment bacige policies and safety quicelines, Additional resources, such as information on how to be A cereful reading of section 7 of the Guide to Advancement, No. 33058, will provide further information and will support a compliance with BSA mont badge policies and safety guidelines. Additional resources, such as information on how to be offertive instit badge counselor, see evaluable online at water accounting provide/watchment, and through local district. int, and through local district A Pet topic 7.0.3.2 of the Guide to Advancement, it is acceptable to provide group instruction for ment budges, but "group", instruction should be focused on those scenarios where the benefits are competing. The term "group" is left open-ended Per topic 7.0.3.2 of the Guide to Advancement. It is acceptable to provide group instruction for ment budges, but 'group a network on about the forused on those scenarios where the banefits are concerning. The term 'group' is ent open-ended in the Guide to Advancement, as ment budges, resources, circumstances, and courselor experience can tend semigroup compairies with each ment bacige porcies and sarely guidernes, runs or effective ment bacige counsely: are createble online et www.ecoul Instruction should be too and on those specaros where the benefits are competing. The term group is all open-ended in the Grase to Advancement, is mell backes, resources, circumstances, and courseux experience contents ends and an ended so wide engres, ingo and course courses.

#### **Bottom Line**

- Each Merit Badge Day host will have at least two registered, youth protection trained adults that are certified through Council training as Merit Badge Day Coordinators.
- Standardized rules ensuring quality and consistency across all Orange County Council Merit Badge Days

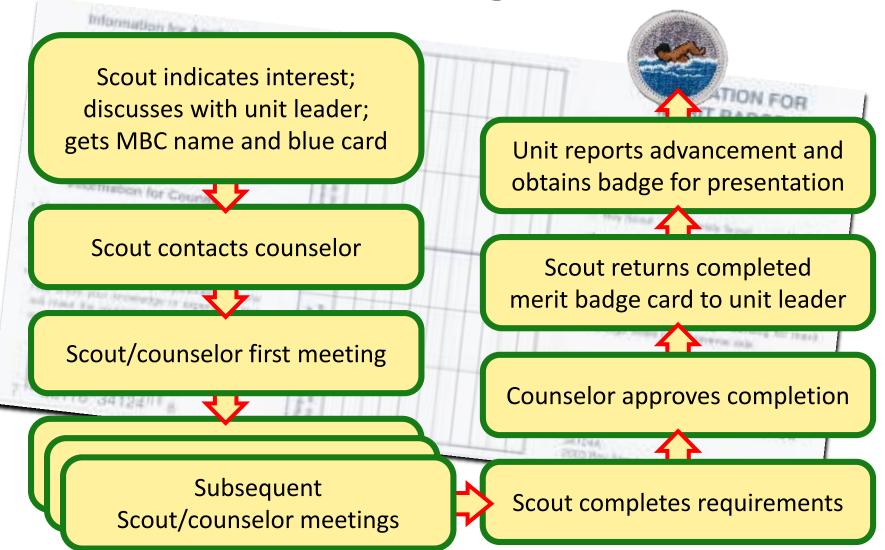
# Merit Badge Program

- An integral part of the advancement program.
- Advancement is only one of the Aims of Scouting.
  - Ideals
  - Patrols
  - Outdoor Program
  - Advancement

- Association with Adults
- Personal Growth
- Leadership Development
- ✤ Uniform
- The Merit Badge Program encourages Scouts to speak with their Unit Leader to obtain MB Counselor information, and discuss working on that merit badge with their Unit Leader.

Guide to Advancement 7.0.2.2

### **The Merit Badge Process**



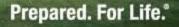
#### **Merit Badge Counselor Qualifications**

- At least 18 years of age.
- Registered with Orange County
  Council as a BSA Merit Badge
  Counselor.
- Recognized as having skill or knowledge in the subject for which they are serving as a Counselor.



 Approved by the Council Advancement Committee, which has been delegated to the District Advancement Committees for the Badge being counseled.

Guide to Advancement 7.0.1.1



#### **Merit Badge Counselor Qualifications (Continued)**

- All Counselors are required to complete Merit Badge Counselor Training.
  - Online at My.scouting.org
    OR



Scheduled Merit Badge Counselor
 Training sessions (such as University of Scouting)











#### **Merit Badge Counselor Qualifications (Continued)**

 Additional Merit Badge Counselor qualifications for specialty Merit Badges.





Guide to Advancement 7.0.1.1



#### Specialty Merit Badges

- Archery,
- Canoeing,
- Climbing,
- Kayaking,
- Lifesaving,
- Motor Boating,
- Rifle Shooting,

- Scuba Diving,
- Shotgun Shooting,
- Small Boat Sailing,
- Snow Sports,
- Swimming,
- ✤ Water Sports,
- Whitewater

# **NOTE:** None of the specialty merit badges are recommended for Merit Badge Days.

Guide to Advancement 7.0.1.1

# Merit Badge Counselor Lists

- Each District maintains their own merit badge counselor lists.
- MB Counselor lists are available only to Unit Leaders, Committee Chairs and Advancement Chairs.
  - The confidentiality of Merit Badge Counselor personal contact information is important
  - Counselor lists are not given to Scouts or their parents/guardians.

Guide to Advancement 7.0.2.0

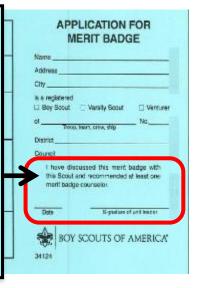


# Application for Merit Badge The Blue Card

# The unit leader signature:

- Required for Scouts to work with counselors.
- Does not indicate unit leader "approval".

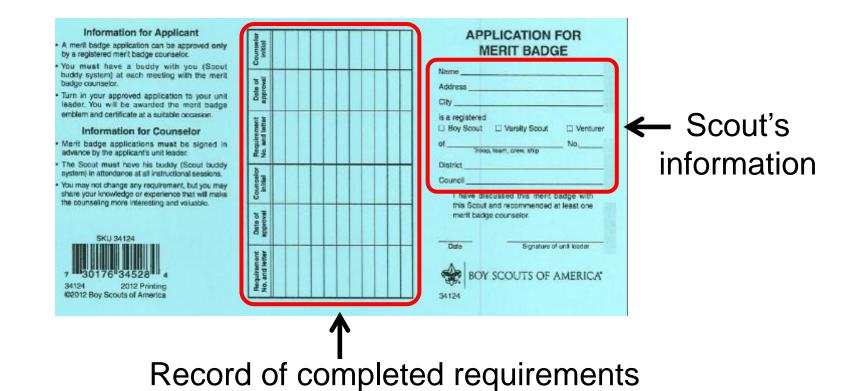
"I have discussed this merit badge with this Scout and recommended at least one merit badge counselor."



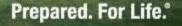
- Evidence of discussion between unit leader and Scout.
- Indicates registered counselor has been recommended.
- Not required for Scout to get started on requirements.

Guide to Advancement 7.0.0.2

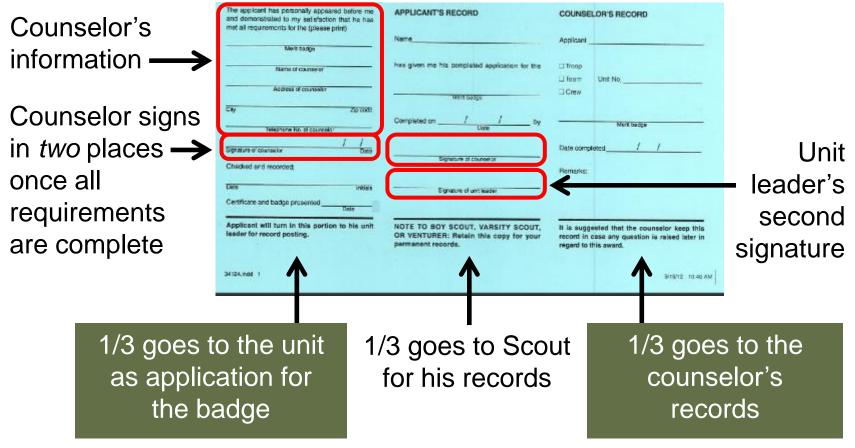
### Application for Merit Badge The Blue Card



Guide to Advancement 7.0.0.2



# Application for Merit Badge The Blue Card – Reverse Side



Guide to Advancement 7.0.0.2

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# **Recruiting Merit Badge Counselors**

- Interface with your District Advancement Chair, or District Merit Badge Coordinator for help.
- Ensure the Merit Badge Counselor is Qualified.
- Ensure the Merit Badge Counselor recruited understands what he or she should expect at your Merit Badge Day.
- Recruit assistants to help the merit Badge Counselors with their classes.

# Preparing for a Merit Badge Day

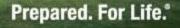
All available on Council Website

- Application and Instructions
  - Submit to District Advancement Chair at least <u>90 Days in</u> <u>advance</u>.
  - Prerequisites
    - Not just a minimum. Adding more may preclude the ability to conduct the badge at a group session.
    - Certain MB's must be conducted as full day (both sessions).
- Merit Badge Day Flyers
  - Specific items must be included.
- Promotion
  - Council will post to OCBSA Website once approved.

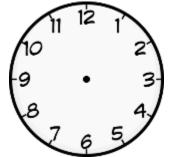
# Merit Badge Day Policy Specifics

- Merit Badges recommended for Merit Badge Day are listed on the OCC website with their listed prerequisites.
  - Recommended For Merit Badge Days,
  - Not Recommended for Merit Badge Days,
  - Recommended for Summer Camp
- Any Merit Badges that are not on the recommended list that wish to be done for a Merit Badge Day must be approved by the Council Advancement Committee prior to being offered at a Merit Badge Day.

Guide to Advancement 7.0.4.11



- ✤ All Merit Badge Days will have the same schedule,
  - 3 Hour morning classes,
  - 1 hour lunch and,
  - 3 Hour afternoon classes.



- Minimum Counselor to Scout ratio
  - One registered Merit Badge Counselor per 8 scouts.
  - Helpers in a merit badge class does not dilute the 8 to 1 ratio of Counselor to students.
- YPT procedures will be used in Merit Badge Classes (never alone with Scouts, Two Deep Leadership, etc.)
- Maximum Merit Badges for a Scout to earn during a Merit Badge Day is 2 Merit Badges. 1 Eagle Required Merit Badge.



- Merit Badge Worksheets
  - May not be a requirement.
  - May be used as an aide in helping a Merit Badge Counselor but cannot replace proof of completing a requirement or of requirements that have the Scout "show", "demonstrate", or "discuss".

Guide to Advancement 7.0.4.8

- No expectation of completion
  - Partial completions are a reasonable expectation for attending a Merit Badge Day. There should be no expectations given that if the Scout registers for a Merit Badge completion is assured.

- Merit Badge day fees will not exceed \$20.00 per scout per Merit Badge Day, and \$5.00 for Lunch.
  - Any reasonable materials fee for a specific Merit Badge class may be charged in addition to the \$20.00 fee IF THE EXTRA FEES ARE NECESSARY.

Guide to Advancement 7.0.4.10

- Only one Merit Badge Day per Unit per Year will be approved.
- Merit Badge Days may not be conducted on Council property.



 Certificates of Insurance (if needed) need to be requested of Council two weeks in advance of a Merit Badge Day.

Email address: COI@ocbsa.org

 Scholarships for Scouts in need will be the responsibility of the Merit Badge Day host unit.



- All Merit Badge Day Registrations will be done through the council program "Black Pug".
  - Walkups not allowed.
  - Switching Scouts IS allowed.
- All monies for Merit Badge Days will be collected through "Black Pug".
  - All monies collected by the Council for Unit Merit Badge
    Days will be remitted back to the host unit.
  - ✤ NO REFUNDS.



# Merit Badge Day Feedback

- Each Unit Merit Badge Day will have a member of the Council or District Advancement team as an observer.
- Each Scout participant and parent will have a survey to complete to give feedback on the Merit Badge Day the Scout has attended.
- Each Council or District observer will also provide feedback
- Feedback will be shared with the host Unit and the Council Advancement Committee to help make a better Merit Badge experience for participants.



# **Registration And Fee Collection**

- Setting up a Merit Badge Day through "Black Pug".
  - Contact Council's department of Camping Assistance
- Remember: All fees will be collected through "Black Pug".



# Wrap Up

- We want all Scouts to have a quality experience when attending a Unit Merit Badge Day. We know through the work of many volunteers this can be a great experience for the Scout.
- We will share all Feedback with host units and use the information on the Council Advancement Committee to make improvements.
- We ask your cooperation to make this a great program for Scouts.



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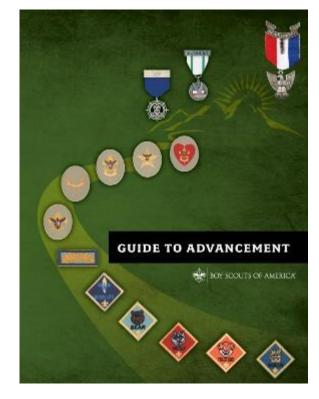
# **For More Information**

# Other advancement presentations available at:

www.scouting.org/advancement

#### Resources

- Guide to Advancement, No. 33088
- BSA's Guide to Safe Scouting, No. 34416
- Merit badge pamphlets
- Boy Scout Requirements, No. 616334
- Application for Merit Badge, No. 34124
- ✤ A Guide for Merit Badge Counseling, No. 34532
- Boy Scout Handbook, No. 34554
- Merit Badge Counselor Information, No. 34405
- BSA Adult Application, No. 524-501
- Merit Badge Group Instruction Guide No. 512-066





#### Questions...





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